



PERSONNEL

5100F3

REQUEST FOR VERIFICATION OF CERTIFICATE STATUS

Attn:

Director of Certification/Professional Standards
Idaho State Department of Education
650 W. State Street
P.O. Box 83720
Boise, ID 83720-0027

Pursuant to § 33-1210(5), Idaho Code, Alturas Preparatory Academy (“the Charter School”) is seeking information regarding the following individual:

Name of Applicant _____

DOB: _____

Specifically, pursuant to the above-referenced statute, the Charter School is seeking the following information in order to address a hiring decision:

1. Certificate status;
2. The existence of any past findings or complaints relating to violations of the Code of Ethics for Professional Educators;
3. The existence of any current complaints or investigations relating to alleged violations of the Code of Ethics for Professional Educators; and
4. Any information relating to job performance as defined by the State Board of Education, pursuant to Subsection (11) of Idaho Code 33-1210, for any applicants for certificated employment.

The Charter School would greatly appreciate it if this information could be advanced to the attention of _____ on or before the ____ day of _____ in order to allow a timely decision as to employment matters. This information may be mailed at the above address or sent via electronic format to: _____.

Sincerely,

Michelle Ball, Executive Director
Alturas Preparatory Academy