

## **Certified Special Education Director/Teacher Full Time 2024-2025 School Year**

### **Alturas Preparatory Vision Statement**

The vision of Alturas Preparatory Academy is to support, educate and inspire every student to think collaboratively, value learning, and recognize their common humanity and shared stewardship of the planet. As an IB school, we inspire students to be lifelong learners, critical thinkers and global citizens in an ever-changing world.

### **About Alturas Preparatory Academy**

We are an innovative change for education. With a master approach to education, our students are taught in small group instruction at instructional levels. This gives them the opportunity to work with partners and collaborate at high levels using analytical and critical thinking skills. Alturas Prep will expand on an already established program that teaches self-discipline and responsibility to all students; provides a physical environment that is welcoming and conducive to learning; promotes communication and interaction in the classroom; supports an affective environment that promotes a sense of belonging and self-esteem; and provides an academic environment that promotes learning and self-fulfillment.

### **International Baccalaureate & General Responsibilities**

The Director of Special Education/Lead Special Education Teacher provides leadership for the identification and education of children with disabilities. The director/lead special education teacher is responsible for implementing special education mandates, providing direction for curriculum adaptations and modifications, and ensuring all components of the Individualized Education Program (IEP) are fiscally, legally, and educationally compliant. The Special Education Director/Lead Special Education Teacher is responsible for the supervision of school professionals and contracted service provider staff as mandated by the IEP. Four-day school week for students, and teacher collaboration and planning on Fridays. Teaches and educates students according to guidelines provided by the International Baccalaureate (IB) and the Idaho State Common Core

### **Essential Job Functions:**

- Meet district, state, and federal requirements related to the provision of special education services; demonstrate knowledge of policies, procedures, and regulations; maintain proper and sufficient documentation
- Conduct specialized student assessments and evaluations for purposes of eligibility determination and program planning for individual students
- Establish and facilitate meetings and discussions with participants including parents, school team members, and other personnel; follow up and monitor any intended actions and outcomes
- Work in partnership with parents/guardians, families, and students; communicate on a routine basis and as needed by phone, electronic means, conferences, written documentation, etc.
- Utilize support personnel; delegate duties and monitor effectiveness of support personnel; provide direction and training as needed
- Support classroom teachers' instructional and behavioral support needs; consult with teachers regarding appropriate use of strategies and behavior response; use training and experience to support classroom instruction; work effectively as a member of the school team
- Assume case management responsibilities as assigned and/or when necessary
- Determine and provide prevention activities as needed, including identifying need for prevention, working with others in planning and delivering prevention activities, and performing prevention, follow-up, and program evaluation activities
- Demonstrate proficiency in planning and preparation of instruction for students; facilitate, monitor, and assess student growth, learning, and progress
- Participate in professional in-service and ongoing training to further develop specialized skills

## **Job Requirements**

Valid Idaho Exceptional Child Certificate

## **Employment Information**

Salary Pay: Depending on experience and education

## **How to Apply**

Please submit the following:

1. Application- [www.alturasprep.org](http://www.alturasprep.org)
2. Cover Letter and Resume
3. Copy of valid Teaching Credential Certificate and endorsements (or the ability to obtain one)

Benefits- Medical, dental, vision, life insurance and public employees' retirement system (PERSI) are provided to classified employees who work at least half time (20 hours per week) or more regular position and to certified employees with a .50 FTE or greater contract.

Contact Name:

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